

New Brunswick Death Certificate Application

Step 1 - Contact Information - Person applying for certificate

Name: _____ Firm/Organization: _____
Applicant - Full Name *Complete only if certificate(s) to be delivered here.*

Telephone Number: (____) _____ Daytime Number: (____) _____ Ext: _____ Work _____ Cell _____

Residential Address: _____ Apt.: _____ Buzzer Code: _____
Certificates ordered using the COURIER SERVICE need to be signed for by the applicant. You must provide a civic address if applicable.

City: _____ Prov./State: _____ Country: _____

Postal/Zip Code: _____ Email: _____

Step 2 - Details of Deceased - Person named on certificate

Reason Certificate Required: _____

Name of Deceased: _____
First Middle - must provide if known Last - at birth or adopted name

Gender: Male Female Age at Death: _____

Date of Birth: _____ / _____ / _____ Date of Death: _____ / _____ / _____
Month Day Year Month Day Year

Place of Death: _____, New Brunswick
City/Town

Deceased Spouse's Name: _____ Name of Funeral Home: _____
If Applicable If Known

Father's Name: _____
First Middle Last - at birth

Mother's Name: _____
First Middle Last - at birth

Step 3 - Payment Information - Select payment method




*Certificates take approximately 15 to 20 business days to be processed and delivered.
Delivery times are average delivery time and cannot be guaranteed. All taxes and shipping included.*

Qty. - Death Certificate - \$95.00 each Print Certificates In: English French

Add Courier Service - reduces wait to 10 to 15 business days (does not include cost of certificate)
Pricing: \$16.50 to NB, NS, or PE / \$33.00 to all other Canadian destinations / \$45.00 to USA / \$85.00 to international destinations

Add **Expedited and Courier Service** - reduces wait to 3 to 5 business days (does not include cost of certificate)
Pricing: \$66.50 to NB, NS, or PE / \$83.00 to all other Canadian destinations / \$95.00 to USA / \$135.00 to international destinations

*Death Certificate: Contains name of deceased, sex, date of death, place of death, province or country of birth, registration number, registration date and date issued.
Rush Service: Rush service represents an additional cost. Please add the cost of rush service to the price of the certificate (ex. \$95.00 + \$16.50 = \$111.50).
Expedited and Courier Service: Certificates processed and couriered within 72 hours. Please add the cost of expedited service to price of certificate (ex. \$95.00 + \$66.50 = \$161.50)*

Credit Card Type:   

Credit Card Number: _____ Exp. Date: _____

Name of Cardholder: _____ Cardholder Email: _____
Type / Print Name

Signature: _____ Date: _____

Charge will appear as "Vital Certificate Processing Services" on your credit card statement. Cheques and money orders must be made payable to "Vital Certificates". If paying by **money order or certified cheque**, please mail the completed application along with your payment. Any **application received with a personal cheque** will be held until such time as the cheque clears, typically 7 to 10 business days.

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

Step 4 - Provide Authorization

New Brunswick Death Certificate Authorization

By signing this authorization, you are permitting Vital Certificates to request a certificate of death. Your certificate will be sent to you directly from the government agency. A completed and signed authorization must be provided.

Please check appropriate box:

I am spouse, child, parent or sibling of the deceased; **or**

I am the executor or administrator of the estate of the deceased.

I, _____, hereby authorize Vital Certificates to request one
Print / Type Name
or more certificates of death from the New Brunswick Vital Statistics Agency on my behalf. I further authorize Vital Certificates to correspond in writing or orally with the New Brunswick Vital Statistics Agency with respect to this application.

Date: _____ / _____ / _____
Month Day Year

Signature: _____
Applicant - Signature Must Be Provided



Step 5 - Submit Application

Please return your completed application and authorization to us by one of the following methods:

Toll-Free Fax: 1.866.265.6300
or Scan & Email: newbrunswick@vitalcertificates.ca
or Regular Mail

Vital Certificates, 79-622 Front Street, Nelson, BC V1L 4B7
Toll-Free Phone: 1.866.828.9680

IMPORTANT NOTE: Although you can fill out the application online, you **cannot** save or email it. Please **type, print** and **sign** the application then fax, scan and email or mail your application to us. Applications are processed upon receipt.
We cannot change or cancel applications once received.