

Newfoundland & Labrador Death Certificate Application

PLEASE NOTE: In Newfoundland & Labrador, anyone with a valid reason may apply for a death certificate.

Step 1 - Contact Information - Person applying for certificate

Name: _____ Firm/Organization: _____
Applicant - Full Name Complete only if certificate(s) to be delivered here.

Telephone Number (_____) _____ Daytime Number: (_____) _____ Ext: _____ Work Cell

Residential Address: _____ Apt.: _____ Buzzer Code: _____

City: _____ Prov./State: _____ Country: _____

Postal/Zip Code: _____ Email: _____

Step 2 - Details of Deceased - Person named on certificate

You must enter as much information as possible. Missing or incorrect information may delay your application.

Name of Deceased: _____
First Middle - must provide if known Last - at birth or adopted name

Gender: Male Female

Date of Birth: _____ / _____ / _____ Date of Death: _____ / _____ / _____
Month Day Year Month Day Year

Place of Death: _____, N.L.
City/Town

Place of Birth: _____
City / Town Province / State Country

Permanent Residence Before Death: _____
City/Town Province/State Country

Relationship to Deceased: _____

Step 3 - Payment Information - Select certificate type and payment method

Certificates take approximately 4 to 6 weeks to be processed and delivered. Delivery times are average delivery times and cannot be guaranteed. All taxes and shipping included.

_____ Qty. - Certificate of Death - if death occurred **within** last 365 days - \$50.00

_____ Qty. - Certificate of Death - if death occurred **more than** 365 days ago - \$85.00

Death Certificate: Contains name of deceased, age of deceased at time of death, date of death, place of death, sex, marital status, registration number and date of registration.

Credit Card Type:   

Credit Card Number: _____ Exp. Date: _____

Name of Cardholder: _____ Cardholder Email: _____
Type / Print Name

Signature: _____ Date: _____

Charge will appear as "Vital Certificate Processing Services" on your credit card statement. Cheques and money orders must be made payable to "Vital Certificates". If paying by **money order or certified cheque**, please mail the completed application along with your payment. Any **application received with a personal cheque** will be held until such time as the cheque clears, typically 7 to 10 business days.

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

Step 4 - Provide Authorization

Newfoundland & Labrador Death Certificate Authorization

By signing this authorization, you are permitting Vital Certificates to request a certificate of death. Your certificate will be sent to you directly from the government agency. A completed and signed authorization must be provided.

I, _____, hereby authorize Vital Certificates to request one
Full Legal Name of Applicant
or more certificates of death from the Newfoundland & Labrador Vital Statistics Agency on my behalf. I further authorize Vital Certificates to correspond in writing or orally with the Newfoundland & Labrador Vital Statistics Agency with respect to this application.

Date: _____
Month Day Year

Signature: _____
Applicant - Signature Must Be Provided



Step 5 - Submit Application

Please return your completed application and authorization to us by one of the following methods:

Toll-Free Fax: 1.866.265.6300
or Scan & Email: newfoundland@vitalcertificates.ca or
Regular Mail

Vital Certificates, 79-622 Front Street, Nelson, BC V1L
4B7 Toll-Free Phone: 1.866.828.9680

IMPORTANT NOTE: Although you can fill out the application online, you **cannot** save or email it. Please **type, print** and **sign** the application then fax, scan and email or mail your application to us. Applications are processed upon receipt. **We cannot change or cancel applications once received.**