

Prince Edward Island Death Certificate Application

Step 1 - Contact Information

Name: _____ Firm/Organization: _____
Applicant *Complete only if certificate to be delivered here.*

Telephone Number: (____) _____ Extension: _____
Daytime Number: (____) _____ Extension: _____

Residential Address: _____ Apt.: _____ Buzzer Code: _____
City: _____ Prov./State: _____ Country: _____ Postal/Zip Code: _____

If required, I prefer to be contacted by: Email Telephone

Email Address: _____

Step 2 - Details of Deceased

You must enter as much information as possible. Missing or incorrect information may delay your application

Reason Certificate Required: _____
Please specify reason - Example: settle estate, pension, etc...

Name of Deceased: _____
First Middle Last

Date of Death: _____ Place of Death: _____, P.E.I.
Month Day Year City/Town

Age at Death: _____ Gender: Male Female

Marital Status at Time of Death: Married Common-Law Divorced Widowed Never Married

Date of Birth: _____
Month Day Year




Usual Residence Before Death: _____
City/Town Province/State Country

Step 3 - Payment Information

Delivery times are average delivery times and cannot be guaranteed. All taxes and shipping included.

____ Qty. - *Death Certificate - 20 to 25 business days - \$85.00 each

**Death Certificate: Contains name of deceased, age of deceased at time of death, date of death, sex, marital status, registration number and date of registration.*

Credit Card Type:   

Credit Card Number: _____ Exp. Date: _____

Name of Cardholder: _____ Cardholder Email: _____
Type/Print Name

Signature: _____ Date: _____

Charge will appear as "Vital Certificate Processing Services" on your credit card statement. Cheques and money orders must be made payable to "Vital Certificates". If paying by **money order or certified cheque**, please mail the completed application along with your payment. Any **application received with a personal cheque** will be held until such time as the cheque clears. Typically 7 to 10 business days.

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

Step 4 - Death Certificate Authorization

Prince Edward Island Death Certificate Authorization

By signing this authorization, you are permitting Shauntelle Carbery at Vital Certificates to request a certificate of death. The certificate will be sent to you directly from our office after receiving it from the government agency. A completed and signed authorization must be provided.

I, _____, hereby authorize Lucy Beck at Vital Certificates to request one or more certificates of death from the Prince Edward Island Vital Statistics Agency on my behalf. I further authorize correspondence in writing or orally with the Prince Edward Island Vital Statistics Agency with respect to this application.

Print/Type Name

Date: _____ / _____ / _____
Month Day Year

Signature: _____
Applicant - Signature must be provided



Step 5 - Submit Application

Please return your completed application and authorization to us by one of the following methods:

Toll-Free Fax: 1.866.265.6300
or Scan & Email: pei@vitalcertificates.ca
Vital Certificates, 79-622 Front Street, Nelson, BC V1L 4B7

Toll-Free Telephone: 1.866.828.9680

IMPORTANT NOTE: Although you can fill out the application online, you cannot save or email it. Please **type, print and sign** the application then fax, scan and email or mail your application to us. Applications are processed upon receipt. We **cannot** change or cancel application once received.