

Saskatchewan Marriage Certificate Application

Step 1 - Contact Information - Person applying for certificate

Name: _____ Firm/Organization: _____
Applicant - Full Name *Complete only if certificate(s) to be delivered here.*

Home Number: (_____) _____ Daytime Number: (_____) _____ Extension: _____ Work Cell

Residential Address: _____ Apt.: _____ Buzzer Code: _____

City: _____ Province: _____ Country: _____ Postal/Zip Code: _____

Email Address: _____

Step 2 - Details of Marriage - Person named on certificate

You MUST enter as much information as possible for both spouses.
Missing or incorrect information may delay your application.

Reason Certificate Required: _____ Registration Number: _____
E.g.: Divorce, lost, personal records, etc.

Date of Marriage: _____
Month Day Year

Place of Marriage: _____, Saskatchewan
City/Town/Village/Other

Spouse 1: _____
*First *Middle - provide if known *Last - before marriage **Last - at birth*

Spouse 1 Gender: Male Female

Date of Birth: _____
Month Day Year

Place of Birth: _____
City/Town Province/State Country

Spouse 2: _____
*First *Middle - provide if known *Last - before marriage **Last - at birth*

Spouse 2 Gender: Male Female

Date of Birth: _____
Month Day Year

Place of Birth: _____
City/Town Province/State Country

Step 3 - Payment Information - *Select certificate type and payment method*

Vital Certificates process and delivery time is approximately 15-25 business days.

Delivery times are average times and cannot be guaranteed. All taxes and shipping included.

_____ (Quantity) - Large Marriage Certificate (framing) - \$85.00 each

_____ (Quantity) - Certified Copy of Marriage Registration - \$105.00 each

_____ (Quantity) - Genealogical Photocopy - \$105.00 each

Large Marriage Certificate (Framing Size): Contains the full name of each spouse, date of marriage, place of marriage, registration number and registration date.

Certified Copy of Marriage Registration: A certified photocopy of a Registration of Marriage contains all the information that appears on the original registration.

Genealogical Photocopy: A genealogical photocopy of a Registration of Birth contains all the information appearing on the original registration. It is stamped "For Genealogy Only".

This certificate is only available for events that occurred over 75 years ago.

Credit Card Type:



Credit Card Number: _____ Expiry Date: _____

Name of Cardholder: _____ Cardholder Email: _____

Signature: _____ Date: _____

Charge will appear as 'Vital Certificate Processing Services' on your credit card statement. Cheques and money orders must be made payable to 'Vital Certificates'.

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

Step 4 - Application Checklist

To receive your certificate you must submit all required information and documentation.

If any of the checklist requirements (listed below) are not met, your application will be placed on hold and there will be delays in processing times. *Please call us toll-free at 1.866.828.9680 if you have any concerns.*

Eligibility - I am one of the following:

I am a party of the marriage.

I am the adult child of the marriage. **I am 18 years old or older and have provided my long form birth certificate with both parties of the marriage listed as my parents.**

I am the custodial guardian - *Please provide a copy of the custodial papers.*

I am the executor of the estate of the subject. - *Please provide a copy of the last will and testament naming you as the executor.*

Application

I have completed the application to the best of my ability.

Authorization (page 3)

I have completed, dated, and signed the Authorization Letter.

Identification - I have enclosed the required photocopies of clear and valid I.D.:

Two pieces of government issued identification - *one piece must contain your photo, both pieces must contain your signature; OR*

Two pieces of government issued identification - *one piece must contain your signature; OR*

One piece of government issued identification (*containing your signature*) AND your notice of assessment or utility bill.

Payment - I have provided information for one of the following payment options:

I have provided my credit card information with a date and signature - *charge will appear as 'Vital Certificates'*

I have enclosed a money order or a certified cheque payable to Vital Certificates.

I have enclosed a personal cheque payable to Vital Certificates - *application will be held until the cheque clears in 7 to 10 business days.*

Submit - I am submitting my application by one of the following methods:

Toll-Free Fax: 1.866.265.6300

Scan & Email: saskatchewan@vitalcertificates.ca

Regular Mail: Vital Certificates, 79-622 Front Street, Nelson, BC V1L 4B7

NOTE: Although you can fill out the application online, you **cannot** save or email it. Please **type, print and sign** the application, then fax, scan and email, or mail your application to us.



I, _____, am the eligible person.
First Middle Last

My relationship to the person named on the certificate is _____ and my address is as follows:
(Self, mother, father, etc.)

Street Address: _____

City: _____

Province: _____

Postal Code: _____

Phone Number: _____

The authorized individual, an agent to the eligible person, is Mady Carmichael at Vital Certificate Processing Services, 79 – 622 Front Street, Nelson, British Columbia, V1L 4B7 (1-866-828-9680).

I am requesting a _____.
Birth/Death/Marriage Certificate/Certified Copy

I hereby waive, for the purpose of such certificate, any privilege I may have regarding secrecy of information and release and discharge eHealth Saskatchewan to whom this release may be directed of all claims for any damages I may sustain resulting from any such report given to the above-named party.

I FURTHER DECLARE that a photocopy of this Authorization shall be of the same force and effect as an originally signed copy.

Dated at _____ in the Province of _____ this _____ day of _____, _____

Signature of Eligible Person