

# Nunavut Marriage Certificate Application

**PLEASE NOTE:** Nunavut Vital Statistics can only process requests for marriages that occurred in Nunavut on or after April 1, 1999.  
Please visit [www.vitalcertificates.ca/northwest-territories/marriage-certificate/](http://www.vitalcertificates.ca/northwest-territories/marriage-certificate/) for marriages that occurred prior to April 1, 1999

## Step 1 - Contact Information - Person applying for certificate

Name: \_\_\_\_\_ Firm/Organization: \_\_\_\_\_  
*Applicant* *Complete only if certificate(s) to be delivered here.*

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Daytime Number: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_ Work Cell

Residential Address: \_\_\_\_\_ Apt.: \_\_\_\_\_ Buzzer Code: \_\_\_\_\_

City: \_\_\_\_\_ Prov./State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Step 2 - Details of Marriage - Persons named on certificate

You must enter as much information as possible **for both spouses**. Missing or incorrect information may delay your application and rush service may not be available.

Spouse 1/Husband: \_\_\_\_\_  
*First* *Middle - Must provide full names if known* *\*Last - Before marriage*

Spouse 2/Wife: \_\_\_\_\_  
*First* *Middle - Must provide full names if known* *\*Last - Before marriage*

*\*This must be the name listed on the marriage registration. If either party of the marriage registered the marriage under a former married name, please insert that name here. If you have applied for and received a change of name certificate, please insert new name here.*

Date of Marriage: \_\_\_\_\_ Place of Marriage: \_\_\_\_\_, Nunavut  
*Month* *Day* *Year* *City/Town/Village*

Reason Certificate Required: \_\_\_\_\_  
*Please Specify Reason- Example: Divorce, lost, personal records etc...*




## Step 3 - Payment Information - Select certificate type and payment method

Certificates take approximately **3 to 4 weeks** to be processed and delivered. **Delivery times are average delivery times and cannot be guaranteed.** All taxes and shipping included.

\_\_\_\_ Qty. - \*Small Marriage Certificate (wallet size) - \$60.00 each    \_\_\_\_ Qty. - \*\*Large (Framing Size) Marriage Certificate - \$60.00 each  
\_\_\_\_ Qty. - \*\*\*Restricted Photocopy of Marriage Registration - \$60.00 each (*only a spouse of the marriage can apply*)

\*\*\*\*Add Rush Service to Order - 10 to 15 business days - \$60.00 additional in house rush processing fee

- \* **Small Marriage Certificate (Wallet Size):** Contains the names of the parties to the marriage, date and place of marriage, date of registration and registration number.
- \*\* **Large Marriage Certificate (Paper Size):** Contains the names of the parties to the marriage, date and place of marriage, date of registration, registration number and place of birth for both parties.
- \*\*\* **Restricted Photocopy of Marriage Registration:** Contains all the information that appears on the original registration. A restricted photocopy is a copy of the original registration and is usually required for legal purposes. They are, by law, for restricted use only. A restricted photocopy can only be issued if authorized by Vital Statistics or on the order of a court.
- \*\*\*\* **Rush Service:** Price quoted above represents an additional cost. Please add the rush service cost to the price of the certificate (ex. \$60.00 + \$60.00 = \$120.00).

Credit Card Type:   

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_ Cardholder Email: \_\_\_\_\_  
*Type/Print Name*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Charge will appear as "Vital Certificate Processing Services" on your credit card statement. If paying by **money order or certified cheque**, please mail the completed application along with your payment. Any **application received with a personal cheque** will be held until such time as the cheque clears, typically 7 to 10 business days. Cheques and money orders must be made payable to "Vital Certificates".

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

## Step 4 - Provide Authorization

# Nunavut Marriage Certificate Authorization

By signing this authorization, you are permitting Vital Certificates to request a certificate of marriage. Your certificate will be sent to you directly from the government agency. A completed and signed authorization must be provided.

I, \_\_\_\_\_, hereby authorize Vital Certificates to  
*Full Legal Name of Applicant*  
request one or more certificates of marriage from the Nunavut Vital Statistics Agency on my behalf. I further authorize Vital Certificates to correspond in writing or orally with the Nunavut Vital Statistics Agency with respect to this application.

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Month Day Year*

Signature: \_\_\_\_\_  
*Applicant - Signature must be provided*



## Step 5 - Submit Application

**Please return your completed application and authorization to us by one of the following methods:**

**Toll-Free Fax: 1.866.265.6300  
or Scan & Email: [nunavut@vitalcertificates.ca](mailto:nunavut@vitalcertificates.ca)  
or Regular Mail**

**Vital Certificates, 79-622 Front Street, Nelson, BC V1L 4B7  
Toll-Free Phone: 1.866.828.9680**

**IMPORTANT NOTE:** Although you can fill out the application online, you **cannot** save or email it. Please **type, print and sign** the application then fax, scan and email or mail your application to us. Applications are processed upon receipt. **We cannot change or cancel applications once received.**