

# Yukon Death Certificate Application

**PLEASE NOTE:** In Yukon, anyone with a valid reason may apply for a death certificate.

Should you believe that you require a certified photocopy of a death event registration please contact the Yukon Vital Statistics Agency directly at **867-667-5207**.

## Step 1 - Contact Information - Person applying for certificate

Name: \_\_\_\_\_ Firm/Organization: \_\_\_\_\_  
*Applicant* *Complete only if certificate to be delivered here.*

Telephone Number: (\_\_\_\_) \_\_\_\_\_ Daytime Number: (\_\_\_\_) \_\_\_\_\_ Ext: \_\_\_\_\_ Work Cell

Residential Address: \_\_\_\_\_ Apt.: \_\_\_\_\_ Buzzer Code: \_\_\_\_\_

City: \_\_\_\_\_ Prov./State: \_\_\_\_\_ Country: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

## Step 2 - Details of Deceased - Person named on certificate

**You must enter as much information as possible.** Missing or incorrect information may delay your application.

Reason Certificate Required: \_\_\_\_\_  
*Please specify reason (Example: Settle Estate, Pension, etc...)*

Name of Deceased: \_\_\_\_\_  
*First Middle - Must provide full name if known Last*

Date of Death: \_\_\_\_\_ Place of Death: \_\_\_\_\_, Yukon  
*Month Day Year City/Town*

Age at Death: \_\_\_\_\_ Gender: Male Female

Permanent Residence Before Death: \_\_\_\_\_  
*City/Town Province/State Country*

Marital Status at Time of Death: \_\_\_\_\_  
*(Married, Common-Law, Divorced, Widowed, Single)*

## Step 3 - Payment Information - Select certificate type and payment method

**Certificates take approximately 10 to 15 business days to be processed and delivered. Delivery times are average delivery times and cannot be guaranteed. All taxes and shipping included.**

\_\_\_\_ Qty. - \*Death Certificate - \$60.00

**\*\*Add Rush Service to Order - 5 to 8 business days - \$20.00 additional Vital Statistics Rush processing fee**

\* **Death Certificate:** Contains Full name of the deceased, date of death, place of death, gender, age, marital status, usual residence, registration number and registration date.

\*\* **Rush Service:** Price quoted above represents an additional cost. Please add the rush service cost to the price of the certificate (ex. \$60.00 + \$20.00 = \$80.00).

Credit Card Type:   

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_ Cardholder Email: \_\_\_\_\_  
*Type/Print Name*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Charge will appear as **"Vital Certificate Processing Services"** on your credit card statement. Cheques and money orders must be made payable to **"Vital Certificates"**. If paying by **money order or certified cheque** please mail the completed application along with your payment. Any **application received with a personal cheque** will be held until such time as the cheque clears, typically 7 to 10 days.

Vital Certificates (VC) assists in verifying that applications are accurate to avoid delays in processing. VC is not operated, licensed, or affiliated with any government agency.

## Step 4 - Provide Authorization

# Yukon Death Certificate Authorization

By signing this authorization, you are permitting Vital Certificates to request a certificate of death. Your certificate will be sent to you directly from the government agency. A completed and signed authorization must be provided.

I, \_\_\_\_\_, hereby authorize Vital Certificates to  
*Full Legal Name of Applicant*  
request one or more certificates of death from the Yukon Vital Statistics Agency on my behalf. I further authorize Vital Certificates to correspond in writing or orally with the Yukon Vital Statistics Agency with respect to this application.

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
*Month Day Year*

Signature: \_\_\_\_\_  
*Applicant - Signature must be provided*



## Step 5 - Submit Application

**Please return your completed application and authorization to us by one of the following methods:**

**Toll-Free Fax: 1.866.265.6300  
or Scan & Email: yukon@vitalcertificates.ca  
or Regular Mail**

Vital Certificates, 79-622 Front Street, Nelson, BC V1L 4B7

***Important Note:*** Although you can fill out the application online, you **cannot** save or email it. Please **type, print and sign** the application, then fax, scan and email or mail your application to us. Applications are processed upon receipt. **We cannot change or cancel applications once received.**